# 8D Problem Solving Worksheet

<table>
<thead>
<tr>
<th>Customer #</th>
<th>Tracking #</th>
<th>Plant ID</th>
<th>Part #</th>
</tr>
</thead>
</table>

## D1: Team

- **Team Members:**
- **Team Member Responsibilities:**
- **Team Goals and Objectives:**

## D2: Describe the Problem

- **Problem Description:**
- **Tools Used:** (Attach relevant documentation to this form)

## D3: Implement and Verify Interim Containment Measures

<table>
<thead>
<tr>
<th>Action #</th>
<th>Containment Description</th>
<th>Responsible Individual</th>
<th>Implementation Date</th>
<th>How Verified?</th>
<th>Standard Work Procedure #</th>
</tr>
</thead>
</table>

## D4: Define and Verify Root Causes

- **Root Cause**
- **Percent Contribution**
- **Tools Used:** (Attach relevant documentation to this form)

## D5: Identify and Verify Corrective Actions

- **Proposed Permanent Corrective Action**
- **Verification Method**
- **Tools Used:** (Attach relevant documentation to this form)

## D6: Implement Permanent Corrective Actions

- **Implemented Permanent Corrective Action**
- **Responsible Individual**
- **Delay**
- **Implementation Date**
- **Standard Work Procedure #**

## D7: Prevent Recurrence

<table>
<thead>
<tr>
<th>Action #</th>
<th>Description</th>
<th>Responsible Individual</th>
<th>Implementation Date</th>
<th>Standard Work Procedure #</th>
</tr>
</thead>
</table>

## D8: Recognize the Team and Report out to Customers

- **Customers Notified:**
- **8D Team Member Signature**
- **Title**
- **Date**

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*This 8D form is provided courtesy of Launsby Consulting. ([www.launsby.com](http://www.launsby.com))*